

ASPECTS AND IMPACTS

Installation Supplement - Eustis

Overview:

Joint Base Langley Eustis (JBLE)-Eustis adopts the Air Force (AF) Environmental Management System (EMS) Playbook procedure for this element. The following supplemental content describes how the installation intends to implement this procedure.

Purpose:

The purpose of this procedure is to identify JBLE-Eustis' Environmental Aspects and Impacts. These aspects are identified based on mission priorities for improvement via the Environmental Action Plan (EAP) process.

Definitions:

Environmental aspect = element of a installation's activities, products, or services that can interact with the environment

Environmental impact = any change to the environment (positive or negative) resulting from a installation's environmental aspects

Significant aspects = those determined to have significant environmental impacts

Background:

The scope of the aspect/impact procedure is limited to the environmental aspects of the activities that are performed on JBLE-Eustis. One intention of the JBLE-Eustis EMS is to minimize negative environmental impacts to the extent practical and enhance positive impacts where feasible. To ensure optimum environmental management of aspects, the installation identifies the most significant impacts.

Procedures:

The EMS Coordinator and EMS-CFT identify the JBLE-Eustis current and past activities and services to establish a general framework for the identification and evaluation of environmental aspects and associated impacts and risks. The output of this process is documented and communicated during quarterly EMS-CFT meetings.

Environmental Program Managers (EPM) will review their respective aspects annually, using Excel Spreadsheets developed to mock the Aspect/Risk Tool. Each spreadsheet provides:

- A list of aspects, exported from the Aspect/Risk Tool, in which EPMs will review for accuracy (these are aspects that are imported into the Aspect/Risk Tool from other resources such as APIMS or EESOH-MIS);
- A list of aspects, if applicable, to be added to the Aspect/Risk Tool based on the EPMs familiarity and knowledge of the program; and
- A list of risks associated with each program that will be evaluated using the risk matrices developed by AFCEC. These matrices require the EPMs to evaluate the risk based on probability and severity, which will in turn provide the overall risk assessment (low, medium or high)

Note: The use of the Excel Spreadsheet is to keep consistency and continuity within the Aspect/Risk Tool for both JBLE-Eustis' and JBLE-Langley's EMS Programs. Using the spreadsheets allows only the EMS Coordinators to make necessary changes/updates in the Aspect/Risk Tool. If an EPM needs to make changes in the Tool, they should do so through the appropriate EMS Coordinator.

Once the EPMs have completed their aspect review, the EMS Coordinator will review the Excel Spreadsheet and then upload the results into the Aspect/Risk Tool. Any changes will be discussed during the upcoming EMS-CFT meeting(s). The EMS-CFT will also review the results and justifications of each aspect/risk evaluation for approval and ensure they adequately reflect mission impacts. If there are any questions, concerns or disagreements on an evaluation, the EMS Coordinator, EPM and EMS-CFT will work together to come to an agreement.

A list of current aspects/risks can be found in the [Aspect/Risk Tool](#).

The spreadsheets used by the EPMs can be obtained by contacting the EMS Coordinator. The document summarizing the aspect/risk review that was provided to the EMS-CFT and Environmental, Safety and Occupational Health Council (ESOHC) can be found [here](#).

Significant Aspects:

For those aspects that have been determined to be significant aspects an EAP will be developed. The EAPs will be reviewed at an EMS-CFT meeting, approved by the CFT Chair and final approval will be obtained from the ESOHC. Evidence of this review is conducted annually (in the form of meeting minutes or presentations) and is maintained on eDASH and available under the Resources tab.

Current EAPs can be found in the [EAP Tool](#).

Communication:

JBLE-Langley has determined that we will communicate information regarding environmental aspects externally, including significant environmental aspects.

Review and Schedule:

Aspect Inventory is to be reviewed:

1. Annually
2. If there has been a change in mission
3. If there is a change in status of the aspect or EAP (i.e., change in the severity or probability of the aspect/risk)
4. If the aspect is no longer in compliance (Enforcement Action has been received)

EMS-CFT Review Date: 27 Jan 22

ESOHC Review Date: 23 Feb 22

Associated Resources:

- Inventory and scoring file(s) (Excel Spreadsheets)
- EAPs
- Meeting minutes documenting review and approval of both the CFT and ESOHC

- Evidence supporting aspect significance determination (e.g., permits, legal requirements, plans)

* Reviewed and updated 16 Mar 22 by Ms. Joanna Bateman, EMS Coordinator